

Privacy Policy

The Atlas FM Group is committed to ensuring that your privacy is protected. This Privacy Policy explains how we collect and use any Personal Information you provide to us, and how we safeguard the privacy of such information.

Introduction

We want you to know that we respect the privacy of every user who visits the Website and every user who makes an enquiry through the Website. We set out below what information we learn about you when you visit the Website, what we do with that information, and how you can change the information we have.

Cookies and IP Addresses

When you visit this website, we may send you a cookie. A cookie is a small file which is placed on your computer or device; the different types of cookie that may be used are detailed below.

Essential Cookies

These cookies are essential for the running of a website, without the use of these cookies parts of a website would not be able to function.

Analytical Performance Cookies

These types of cookies are used to monitor the performance of a website and how it is used. These cookies provide information that helps improve usability and also to identify any areas that may need maintenance.

We may also track IP addresses; this is a number that can identify an Internet Service Provider and country location. It cannot provide personal information.

Controlling the use of Cookies

You are not obliged to accept cookies and may modify your browser so that it will not accept cookies. The browser you use not only allows you to see the cookies that you have got but also allows you to control their use.

You can control them by allowing them, deleting them individually or deleting all of them. You can also set your browser to not accept cookies altogether. If this option is selected, you should be aware that many websites will not function properly or at all.

It may be possible to set your browser to not accept cookies and ask for your consent before each cookie is set on your device. This gives you control over what is set on your device, however has the drawback of slowing down your browsing experience.

There are different levels of control too. You are able to prevent just third party cookies being deployed, and some even allow you to block specific companies you do not wish to deploy a cookie, instead of selecting all companies.

In order to manage your cookies, please select your browser from the list below and follow the instructions:

- [Internet Explorer](#)
- [Firefox](#)
- [Chrome](#)
- [Safari](#)
- [Opera](#)

Mobile devices:

- [Android](#)
- [Safari](#)
- [Windows Phone](#)
- [Blackberry](#)

Flash Cookies

If you access any part of this website that uses Adobe Flash Player, a small Flash Cookie may be used. The purpose of using these cookies is to store your flash player preferences and enhance your browsing experience.

Flash Cookies are stored on your computer in a similar way to standard cookies, except they are stored in a different location. Due to this, it is not possible to block or manage Flash Cookies directly from your browser.

In order to manage or delete Flash Cookies, please visit the Adobe website, which provides full information.

Useful Information about Cookies

Further information about cookies can be found on the following websites:

- [All About Cookies](#)
- [Your Online Choices](#)
- [Information Commissioners Office](#)
- [Direct Marketing Association](#)
- [Microsoft Cookies Guide](#)

The Information We Collect

The only information this website collects is the information you enter into one of our order, sign up or contact forms. By entering details into these forms you are agreeing to our Terms and Conditions (available upon request) and allowing Atlas FM and its partners to use that information to the level that UK law allows. All users of this site



must agree to our Terms and Conditions of Use and this Privacy Policy before using this Website.

Our Website may use software features known as 'cookies', which are small pieces of data that are stored on your hard drive when accessing a website. They are akin to identity cards, and we may use them as follows: a) to allow us to know when users return to our website and which pages or services you access while there; and b) to gather information on an aggregate basis in order to identify the most popular areas of our Website and make it easier for users to access them.

You are encouraged to visit our Website and make enquiries in relation to our products and services.

Disclosure of Information

We want you to feel free to use and explore our Website without worrying about whether your visit will generate unwanted sales or marketing activity such as junk mail or spam.

Atlas FM complies with the Data Protection laws in the United Kingdom. We take all reasonable care to prevent any unauthorized access to and use of your personal data.

Our staff and those working for our agents and contractors maintain a responsibility to keep your Personal Information confidential and will only use it to offer relevant products and services related to your enquiry or order.

Whilst any Personal Information that we use to provide or promote our services to you will not be passed to any third party organization for marketing purposes, on occasion your details may be shared by Atlas FM approved contractors or agents, in order to inform you and / or produce relevant services.

If you do not wish to receive this information from Atlas FM or our associates or wish to delete Personal Information you have submitted through the Website please send an email to us at sales@localhost

We reserve the right to disclose personal data to any third party which has a legal right to request such information.

If a third party acquires control or the business of Atlas FM, we may transfer personal data we then hold to that third party.

The Data Protection Act gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act. Any access request may be subject to a fee of £10 to meet our costs in providing you with details of the information we hold about you. If you wish to exercise any of these rights, please contact the Company Secretary, Atlas FM Limited, 82 Hampton Road West, Hanworth, Middlesex, Greater London TW13 6DZ

Security of Data

We will provide the same protections in respect of any electronic communications received from you as those employed in respect of information received by post and telephone.

Links to Other Sites

If you use a link on this Website to take you to another site, your privacy will not be protected in accordance with this policy. You will need to check that websites own privacy statement.

We make no representations as to the accuracy or any other aspect of information contained in other websites.

Consent and Changes to the Privacy Policy

By using this Website you consent to our collection and use of your Personal Information as stated above.

We want you to be aware of the information we collect and how we use it at all times.

If we need to change our Privacy Policy we will post the changes on this page, and may place notices on other pages of the website to draw your attention to any change. Continued use of the Website will signify that you agree to any such changes.

Validation

The Atlas FM website validates as strict XHTML and the CSS validates as an interoperable Web page. W3C is the World Wide Web authority regarding standards and compliance for websites.